SIMS
Necessary Steps for Implementation
*items marked with an asterisk are SIMS specific. Others are RtI best-practices

Think about where your district is on the path toward RtI implementation. SIMS is a tool for documentation an RtI system must be in place for effective use.

1. **Evaluate district-level readiness for RtI:**
    - **Establish Professional learning communities**
    - **Define and support Core Practices in Literacy, Math, Behavior**
    - **Implement Data-driven decision-making**

How will you support effective use of SIMS?

2. **Create a professional development plan***
    - **Initial training: CESA provided- 4 district leaders for $1,500.**
    - **Technical assistance: LSA and Content Builder training**
    - **Ongoing support during implementation**

3. **Determine who needs to be involved in SIMS***
    School Administrator
    - **Establishes RtI and SIMS documentation as a priority**
    - **Monitors and supports the use of SIMS at the school level**
    - ***Customizes groups within SIMS for the school**

    Local System Administrator (sets up system)
    - ***Uploads student demographic data, staff data, extended profile information, student data related to flags**
    - ***Regularly uploads data updates as determined by district**
    - ***Requires moderate technical skills-uploading CSV files**

    Content Administrator
    - **Communicates overall RtI vision across the district**
    - **Creates interventions and progress monitor tools for entire district; sets flag thresholds**
    - ***Loads district interventions and progress monitors into SIMS. Does not require a high degree of technical skill**

    User Training
    - ***Receives training on how to use SIMS**
    - ***Uses SIMS in team meetings**
    - ***Enters data and notes on students**
    - **Collaborates with other team members**